



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

HINDI VIDYA PRACHAR SAMITI'S
RAMNIRANJAN JHUNJHUNWALA COLLEGE

- Name of the Head of the institution **Dr. Himanshu Dawda**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **02225152731**
- Alternate phone No. **02225151763**
- Mobile No. (Principal) **9920727088**
- Registered e-mail ID (Principal) **drhimanshudawda@rjcollege.edu.in**
- Address **Opposite Ghatkopar Railway Station, Ghatkopar West**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400086**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **28/05/2018**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr Bhushan Arekar**
- Phone No. **02225152731**
- Mobile No: **9869633054**
- IQAC e-mail ID **iqac@rjcollege.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.rjcollege.edu.in/wp-content/uploads/2022/04/AQAR-Report-2020-21.pdf>

4. Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.rjcollege.edu.in/wp-content/uploads/2021/12/RJC-Academic-Calendar-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	0	2001	05/11/2001	04/11/2008
Cycle 2	A	3.33	2009	29/01/2009	28/01/2014
Cycle 3	A	3.50	2014	05/05/2014	04/05/2019
Cycle 4	A	3.50	2018	04/12/2018	31/12/2023

6. Date of Establishment of IQAC

12/12/2003

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Departments of Biotechnology, Maths & Statistics, Computer Science & Information Technology	DBT Star College Scheme	DBT	06/05/2019	6300000
Departments of Botany, Zoology, Chemistry, and Physics	DBT Star Status	DBT	19/09/2019	12600000
Mentee College	UGC PARAMARSH	UGC	06/09/2019	0
SES REC	SES REC	Central Government	30/08/2020	0

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year 13

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

* Capacity building of teachers in e content development *Transition back to college and hybrid mode of teaching * Capacity building of non teaching staff in acquiring new skills, happiness in workplace *Student counselling and training them to get back to campus *Sports, extra and co curricular activities to commence in hybrid mode so students enjoy the campus life again

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Plan to embed life skills in the curriculum	Two credit courses implemented across faculty at the first-year level in computer literacy which includes Microsoft office (word, excel and power point) use of android phone to be computer literate in absence of their personal PC or laptop. This has been implemented from the academic year 2021-20
Implementation of the review of AQAR to offer more number of elective courses	All departments had discussions among their faculty members to successfully offer electives to the learners which they could also take across faculty. To tide over the problem of time and of space these electives which would be two credits in each semester would be offered in an online mode enabling the learner to choose an elective and complete it successfully. This is offered at the second year level and would be implemented from the academic year 2022-2023
Remedial teaching, counselling of students on return to the campus in uncertain times	Returning to campus was not easy since there was uncertainty and COVID protocols were strict. Online education did deprive

	<p>many students the pleasure of learning when they came back remedial sessions had to be conducted and after few months again lockdown was imposed resulting in going back to online sessions. To retain students' enthusiasm what really worked was counselling by teachers</p>
<p>Review of teaching learning process</p>	<p>Feedback mechanism for continuous improvement</p>
<p>To create awareness of internship opportunities for students and encourage them to do internship at workplace</p>	<p>In 2021-2022 the situation came to normalcy for few months but again with new variants there were restrictions. However, our college continued to make efforts to explore opportunities for students to undertake internship. Internshala provided internship for many students and our college has also been recognised by Internshala and ranked 155 on All India basis</p>
<p>Easy instalment in payment of fees and fee waiver in genuine cases</p>	<p>Students were allowed to pay fees in instalment. Teachers, well wishers paid fees of some students. Fees were waived for students who were in severe financial distress.</p>
<p>To conduct student induction program for the first, second and third year</p>	<p>Student Induction program also named as Deeksharambh as per UGC Quality Mandate. This started with Principals address, introduction to our Institutional ethos, code of conduct, information regarding zero tolerance with reference to ragging, gender issues, discrimination. A week long program had initial sessions by counsellor for mental health, a nutrition expert spoke on good</p>

	<p>eating habits for healthy life style, department wise the induction program conduct as career counselling sessions, bridge course for smooth transition of students from one level to the existing level.</p>
<p>Helping non accredited institutions in preparing for accreditation UGC Paramarsh scheme</p>	<p>Our College has been identified as a mentor college under which 5 colleges are mentored so that they prepare for NAAC accreditation. Annual webinar on Accreditation in 2021 it was mainly for HEI imparting legal education</p>
<p>Timely submission of AQAR discussion on areas of concern if any. Compilation of data for NAAC SSR</p>	<p>With monthly IQAC meeting documentation for NAAC SSR is done and we have been submitting AQAR every year and implementing the suggestions given by NAAC as review. For 2020-2021 the AQAR has been reviewed and accepted without any suggestions.</p>
<p>To plan for co-curricular and extracurricular activities for students and organise sports activities within the college</p>	<p>Holistic development of the student can be achieved through a proper balance of co and extracurricular activities, sports along with academics. Wherever possible activities were conducted in hybrid mode and towards the end some of the departmental fest were conducted in the premises. Annual sports day was also organised with only competitions for indoor games.</p>
<p>To sign MoU with academic institutions for sharing of faculty expertise</p>	<p>College signed MoU with the following organisations E waste Safai bank</p>
<p>Capacity building of teaching staff</p>	<p>Capacity building sessions were organised for preparing videos. An intercollegiate webinar was organised for development of MOOC's, workshop on innovative</p>

	teaching learning process with external resource persons
Capacity building of supporting staff	Counselling of supporting staff to gradually return to the premises in spite issues of travel and COVID protocols
Academic and administrative audit	For the last eleven years we have been having annual Academic and Administrative audit by external peer committee. All suggestions given by the team are discussed, deliberated and appropriate action is taken. For the academic year Audit was done on Presentation by Principal, All departments and IQAC team. A Campus tour was also organised for the team members for physical verification of facilities. Suggestions of the peer team discussed and prioritise the implementation
IQAC seminar on NAAC Accreditation for HEI Legal Education	Two days National Seminar on "NAAC Accreditation, a first step towards achieving excellence in Legal Education" under aegis of UGC PARAMARSH Scheme chief guest and key note speaker Dr Sujata Shanbag Advisor NAAC ,and Dr Devendra Kawaday Assistant Advisor gave an insight on the entire NAAC process. It was held on 20 and 21st December, 2021

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<p>College Development committee Governing body, Academic Council, Finance Committee, Governing body, College Development committee</p>	<p>24/03/2022</p>

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A**Data of the Institution**

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College Development committee Governing body, Academic Council, Finance Committee, Governing body, College Development committee	24/03/2022
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-2022	28/12/2022
15. Multidisciplinary / interdisciplinary	
<p>Our college has begun the journey of offering interdisciplinary courses that aim at providing a holistic learning environment. The institutional transition from 120 to 132 credits includes introduction of new interdisciplinary credit based courses. It includes 47 discipline specific electives and one skill enhancement course in computer literacy for first year students of BA, BSc, BCom, BAMMC, BAF, The above courses emphasize creative thinking, experiential learning, analytical understanding, technological skills, human values. The courses have inbuilt project based learning and experiential practices that incorporate issues like community engagement, environmental awareness, human values and skill requirement.</p>	
16. Academic bank of credits (ABC):	
<p>Our college has been registered with the National Academic Depository UGC. We are in the process of initializing the Digi locker that will enable credit transfer and facilitate awarding of joint degrees.</p>	
17. Skill development:	
<p>The institution has a plethora of skill-based value added courses, discipline specific courses and activities related to</p>	

technology, language, soft skills, human values, community engagement, professional values. The above-mentioned activities equip, enhance the skills of the students in terms of employability. The value-added courses include courses include communication skills, Artificial intelligence, r programming, Python, plant tissue culture, sustainability, good laboratory practices, to name a few. Courses in all programs are organized in such a way that student get opportunities for skill development through experiential learning, internships, field work, industrial visits, projects.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has a well-designed credit based curriculum, value added courses, discipline specific courses along with curricular and extra-curricular activities that integrate the Indian knowledge system. The humanities departments include topics like ancient grammar & linguistics, ancient Indian philosophy, Indian thinkers, ancient India that focus on Indian knowledge. In Botany topics on ethnobotany integrates use of medicinal plants and their utilization in modern medicine. Discipline specific electives like Vedic value system and History of Architecture highlight the achievement of India's past. Similarly, value added courses like 'Cultural heritage of India' and 'Yoga as Art of Living' emphasizes the cultural heritage of India. The departmental associations celebrate days related to Indian languages, organize events celebrating day of indigenous people, Indian cuisines and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All programs have been mapped using programme outcome and course outcome and has been uploaded on college website. Teachers have been oriented about outcome-based education by conducting capacity building workshops & seminars. During the student induction program, the student are given an orientation on Outcome based education and the curriculum clearly states the Pos, PSOs and COs and teaching learning pedagogy adapted at the college. An initiative has been taken to map the Cos with levels of learning. An effort has been made to integrate the OBE in question bank. The institution conducts an annual review of Teaching, Learning & Evaluation wherein the best practices of departments are discussed and shared by the faculty.

20.Distance education/online education:

Due to the outbreak of COVID the college used various ICTs to

deliver knowledge. Zoom platform, Google classroom, G Suite, YouTube channels, smartboard, lecture capturing unit, digital recording studio. To deal with the new normal blended mode of knowledge delivery based on four quadrants is being used for department specific electives and value added courses, remedial lectures and revision lectures. In the process of transition from 120 to 132 credits self paced discipline specific courses have been designed. The post graduate diploma courses are being run in hybrid mode and the student response has been positive.

Extended Profile

1. Programme

1.1

50

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1

6877

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1965

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

6752

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	1247
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	127
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	136
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	0
4.2 Total number of Classrooms and Seminar halls	40
4.3 Total number of computers on campus for academic purposes	572
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	34897672

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All departments had discussion on the existing syllabus and identified areas where revision was essential based on the feedback of various stake holders, the curriculum framed were outcome based. All curricula which have been developed have relevance to the local, regional, and global developmental needs. The programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs) are clearly reflected in the curricula. From the academic year 2021 all programs offer two credits of skill enhancement course at first year level gradually migrating from 120 to 132 credits for a UG program. All programs are geared to provide the students with the ability to apply knowledge. The post graduate programs provide with advanced skills along with a strong concept base learning. All programs aim at training students for progression, employability, and ability to function on multidisciplinary teams. Skill based courses have been embedded in the curriculum to increase student employability. Student outcomes include ability to communicate effectively. Understanding of professional and ethical responsibility, contribute meaningfully to the society. Course outcomes provides the requisite knowledge skills, problem solving acumen and decision-making skills. Wide range of value-added courses are offered to the students to enable them to function in a multidisciplinary manner.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://naac.rjcollege.edu.in/1-1-1_2021-22/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

12

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1246

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

56

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

41

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Online system of imparting information has reemphasised the need to sensitise our youth to various societal issues related to gender, professional ethics human values, concern for the well being of planet and contribution to the sustainable development goals. The cross-cutting issues are embedded in the core courses value added courses and electives. Foundation course is an interdisciplinary course which integrates environmental science, gender, climate change and human rights and is a compulsory course offered across faculty. There is a dedicated course on environmental studies. There are topics in various courses like green chemistry, waste management, environment impact analysis, phytoremediation, which address environmental issues and their mitigations. Students are encouraged to do projects on sustainability, reducing, reusing and recycling to ensure sustainable production and consumption. Business ethics, organisational behaviour addresses issues of professional ethics. Human values has been included as a component in foundation course to ensure that our learners contribute to the society by being responsible, ethical, sympathetic and empathetic human being. The course content in languages have topics related to gender, values, and environment. The co-curricular activities enrich the curriculum by addressing issues relevant to professional ethics, gender, human values, environment, sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

44

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4801

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1544

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://naac.rjcollege.edu.in/1-4-1_2021-22
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://naac.rjcollege.edu.in/1-4-1_2021-22
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2762

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

296

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Various techniques are applied to assess the students' learning levels. A self-analysis form is circulated to find the background of students since many come from vernacular medium. A multiple-choice question-based test is conducted for initial screening of the students to basically assess the learning levels. The teacher

mentors use a multi-pronged approach to assess other abilities of the learner like application of knowledge, innovation, technical skills and accordingly there are special programmes for both slow and advanced learners. The bridge courses enable the slow learners to come at par with others, mock tests are conducted to build their confidence. Skill-oriented experiments are repeated. In addition, teachers take efforts to train them individually or in a group. Peer teaching has also helped the advance learners to help their classmates to understand better. The advance learners are provided with additional reading material, problems and are encouraged to take up self-learning courses offered by COURSEERA, NPTEL and other online platforms. In addition, the institution also provides students with learning material and guides them to prepare and appear for competitive examinations. All students are encouraged to participate in all activities of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.rjcollege.edu.in/2-2-1_2021-22/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2022	6877	127

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

All teaching techniques employed are learner centric. Practical session was conducted for experiential learning as soon as the COVID protocols were relaxed. Students could do practical's individually enabling learners to develop skills of planning, organization, data analysis, interpretation, problem solving, troubleshooting to name a few. Students can avail of laboratory equipment's, computer laboratory for extended timings. Learner

centric methods such as group work, role play, case studies, debates, seminars, presentations by students makes teaching learning more effective. All departments organized guest lectures by eminent personalities to expose students to industrial practices. Departments have WhatsApp groups and google class rooms for sharing of e resources, assignments, discussion forum for projects, video. Poster presentations, power point presentations, cartoons on relevant topics make teaching process interesting and student centric. Individual and or group projects enhances the ability of organization, planning, execution, communication skills and learning by doing. There are workshops for learners and teachers to appraise them of emerging areas like cyber security, ethical hacking, programming with Python, Artificial intelligence, climate change, IPR to name a few.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://naac.rjcollege.edu.in/2-3-1_2021-22/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All class rooms in the college are ICT enabled teachers use these tools to make the teaching learning process more effective. In 2021-2022 the Pandemic situation still prevailing major part of class room teaching was by online mode. All teachers effectively used the Zoom platform which was made available to individual class as per time table. The online lectures were downloaded and posted in the google class rooms which is the LMS used by the teacher. Some of the teachers have also started their own you tube channels enabling students to learn at their own pace. With the advent of technology being available on the computer teachers prefer recording their sessions on power point and make it available to the learners. In addition to these teachers post videos of relevant topics in the class room and discuss the same in their sessions. Students are encouraged to take up courses in NPTEL, COURSERA. Students of IT and Computer Science also do certification course available online. Teacher mentors also upgrade their technical skills as and when new technology is available for delivery of content. In Pandemic for students who had connectivity issues could learn by watching the videos and go through the e content posted in the google class room. To a

limited extended teachers have experimented with other LMS like Canava, Edmodo, Moodle to name a few.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://naac.rjcollege.edu.in/2-3-2_2021-22/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

127

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared and displayed on the institutional website, which provides information on continuous evaluation, Diwali, Christmas breaks, holidays as notified by the state government. The year-end meeting of the Principal informs the teachers of the same. The Heads of the departments conduct a meeting to distribute the topics to be taught by the teacher accordingly a teaching plan is prepared by every teacher. Teachers also have a tentative plan for their departmental activities in accordance with the arrangement of terms and government holidays. The staff meeting on the first day of reopening helps in taking cognizance of the teaching plan and if any teacher needs any inputs in terms of learning resources and training for effective delivery of the curriculum. Each teacher maintains a teacher's diary to keep track of completion of syllabus, revision, remedial coaching, extra lectures. Practicals and continuous evaluation are planned for every week by in charges of each class. Schedule also includes departmental science fest, projects. Students also are well informed so they can plan their vacations. Since everything is planned teachers have prepared teaching plans to ensure proper

delivery of content to the learners.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year****127**

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**44**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**12**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

23

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

In the Pandemic situation online mode of examination was used for student evaluation. Wherever possible various techniques have been employed in addition to the MCQs. Students were assessed on basis of presentations, case studies, project work, viva, quiz. Students came in the premises ensuring all safety measures to do practical's. Evaluation for the same was conducted in hybrid mode. Online evaluation included tools like data analysis, data interpretation, video making etc. The postgraduate students could come to the premises in limited number and perform practical's following all COVID protocols. For them the qualifying semester examinations have been conducted in the usual pattern of students appearing for examination in the premises to ensure that they return to normalcy. The Pandemic changed the entire dynamics of evaluation, and a continuous evaluation system was practiced across faculty to ensure students were not stressed and they had

more opportunities for evaluation. The IT integration has brought in greater transparency, results could be declared within thirty days of completion of examinations, marked reduction in number of student grievances. Enterprise resource planning (ERP), marksheets with robust internal security features to ensure there is no falsification. Printing of mark sheets and grade cards are done in house.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/2-5-3_2021-22/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The graduate and post graduate program outcomes have been displayed on the college website. Every department depending on the program they are offering has stated the programme specific outcome. The program outcomes for every course have been clearly stated. These are available on college website. The course outcome elaborates on the content of the course and the competencies a learner would acquire after successful completion of the course. Along with the course outcomes the learner outcomes are also described. Whenever the curriculum is revised and depending on the course content the course outcomes are revisited and revised after discussion with the members of the Board of studies and tabled in the Academic council and governing body meeting for their due approval. During the induction program students are made aware about the POs, PSOs and COs which are described and available on the college website. In addition, a hard copy of the same is available with every subject teacher to appraise the students about the expected outcome after completion of the course. The information on PSOs and COs helps students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.rjcollege.edu.in/popsoco/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum when framing has been outcome based. Students are informed about the evaluation pattern. Departments after discussion decide techniques of evaluation depending upon what is being evaluated and what is expected as an outcome from the course. There is a rubric to assess the course attainment. The Continuous internal evaluation has a weightage of 40 % is flexible and gives freedom to the departments to use multiple tools for students assessment and evaluation. Semester end examination with a weightage of 60%. This academic year for all undergraduate programs were evaluated in an online manner and the post graduate qualifying semester was in the regular mode. Project, presentations, seminars, field report, lab work have a structured framework for evaluation. Additional credits which are reflected in the grade card are awarded to students who successfully complete online courses, value added courses. Students are encouraged to participate in co and extra curricular , extension activities and sports for which extra credits are awarded. Feedback on curriculum provides the necessary input for continuous improvement. The course attainment of all programs are calculated as per UGC norms. The analysis of the course attainments are discussed, in the examination committee to identify areas of improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/2-6-2_2021-22/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2069

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://naac.rjcollege.edu.in/2-6-3_2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://naac.rjcollege.edu.in/2-7-1_2021-22/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research facilities are regularly modernised as per the requirement. Training in usage of new instruments and software for data analysis are undertaken frequently for staff and students. There is a well-defined policy for promotion of research and the same is available on the college website. The vibrant research advisory committee meets regularly and discusses about programs to be organised for promotion of research and to develop an ethical research culture among staff and students. They also review the proposal of prospective Ph..D. students and take active part in selection and enrolment of Ph.D students at our research centres. The research advisory committee reviews the proposals received for seed money and facilitates in the progress of the project work. All requirements of the research students and staff in terms of consumable and academic resources are promptly taken care of on a priority basis. The staff and students are also encouraged to undergo training in centres of excellence in the country. Our college has nine research centres, and they are well equipped for all their requirements. To promote research special lectures on writing a good manuscript, ethics in research, IPR, writing of research proposals are regularly organised.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.rjcollege.edu.in/wp-content/uploads/2020/06/Policy_for_Promotion_of_Research_RJC.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.01

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****34.61180**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year**07**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/3-2-2_2021-22/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides**17**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**05**

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

There are nine research centres with research supervisors for guiding students leading to a Ph D degree. The research advisory committee has created an ecosystem for innovation, creation, and transfer of knowledge by organising guest lectures, workshops. A unique initiative is Anusandhan to encourage multidisciplinary research. Project work is an integral part of all postgraduate programs these are mentored by faculty members. Undergraduate research work is encouraged by motivating students to take up mini projects and these are sponsored by the DBT Star College Scheme. Student present their work at different forums and participate in University Research festival "Avishkar". The college has established an incubation and entrepreneurship cell. The cell organises workshops, training, guest lectures to promote entrepreneurship. An annual event "Invotex" is organised by the cell. Awareness programs are conducted for intellectual property right. College also facilitates in filing of patents. Our alumni who are entrepreneurs are invited to share their expertise and provide guidance to our students to become entrepreneurs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/3-3-1_2021-22/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

47

File Description	Documents
URL to the research page on HEI website	https://www.rjcollege.edu.in/research/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

21

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.rjcollege.edu.in/3-4-4_2021-22/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

11

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

14

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0531

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Wide range of extension activities for development of self and society is one of our vision. Our NSS, NCC, R J Rotaract club and DLLE volunteers contribute significantly to this vision. NSS volunteers organized community services in areas addressing health issues (COVID 19 precautions and prevention by vaccination, Thalassemia, infectious diseases, mental health, to name a few). Students also created awareness on saving the planet, say no to plastics, recycling of single use plastics through SAFAI BANK, paper bag making and distributing to vendors and requesting them not to use single use plastics. NSS students created awareness against drug abuse, motivate to donate skin, AIDS awareness, women empowerment, saving the girl child. An ongoing program with an impact at national level is eradication of Polio with the help of pulse polio by helping the BMC. Students of DLLE created awareness on status of women in society, Annapurna, Career projects The R J Rotaract club conducts wide range of community-based activities like visit to orphanage and sharing and caring with them, celebration of festivals with community to name a few. These activities has been appreciated by the society our Rotaract club bagged the 12th position and the best outstanding president crown.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/3-6-1_2021-22/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

68

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through

NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

163

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

868

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

There are 40 well ventilated class rooms which are equipped with audio visual aids like LCD projector, screen, Wi fi, mike system, writing boards etc. The seating in the class room is made comfortable for the learners. The air conditioned seminar hall has lecture capturing facilities. The Science laboratories are spacious, well equipped with all safety norms in place. The instruments in the laboratories are well maintained and regularly upgraded. There are museums of fossils, carpology, crude drugs and preserved specimens for learning. The plant tissue culture lab and terrace garden educate students with lessons on conservation. As per the requirement of the curriculum new instruments in multiple sets are purchased. The common instrumentation facility houses sophisticated instruments which are under annual maintenance contract. There are nine computer laboratories exclusively for students housing computers. There is a studio with modern recording facilities. In addition all departments have computers for staff and students for preparation of contents. The departments are also equipped with audio visual aids for simulation of practicals and for virtual dissections. All learners can access the classrooms and laboratories. The availability of lifts and ramps with human assistance ensures an inclusive atmosphere. The college office provides quick student service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-1-1_2021-22/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Holistic development of student is ensured by providing the ambience and facilities for cultural, physical activities. In addition to the air-conditioned seminar hall (742 sq ft) there are two shared auditoriums, the MPSS Hall 175 seats (1791.23 sq ft) and Baijnath Saboo hall 600 seats (4771.26 sq ft) for conducting various seminars, conferences and cultural events. A small music room equipped with musical instrument is available for training student by the music teacher. All auditoriums are equipped with audio visual aids. There is booking facility available for staff and students ensuring optimum utilisation of all the facilities and are accessible to everyone. Students are encouraged to participate in physical activities yoga mats are available and yoga classes are conducted by the college. The airconditioned well equipped gymnasium is available to staff and students, a trainer is available. The college gymkhana has facility for indoor games like chess, carrom, table tennis. The quadrangle a shared facility is used for volleyball, boxing, Taekwondo, badminton, fencing. For outdoor team games like basketball, cricket, kabaddi, Kho Kho grounds are hired. To provide proper training in these games coaches are hired. The consumables for the indoor and outdoor games are replenished.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-1-2_2021-22/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

179.34217

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library is fully automated and is well stocked. In addition to the central library all departments have departmental library for easy access to books and journals to the students. The reading room facility is made available to girls and boys and to outside our college students 365 days. Internet and Wi fi facility is provided for users. OPAC provides details about books, journals and articles of subscribed journals. The digital library gives access to major e resources. The data bases like NLIST, JGATE, DELNET. The college has subscribed forIndiastat database and Knimbus Digital Library e-Book portal and National Digital Library of India are available for student referencing.All books are bar coded. The college has subscribed for Ouriginal (UrKund) for plagiarism check.

The following tools are deployed to provide maximum access

Software: SOUL software for library automation

Electronic resource Management package for e journals: D space and open source software is used to manage e resources .

INFLEBNET's N List is used to provide federated searching articles in multiple data bases.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-2-1_2021-22/

4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

8.29089

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

87

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Central Library is fully automated and is well stocked. In addition to the central library all departments have departmental library for easy access to books and journals to the students. The reading room facility is made available to girls and boys and to outside our college students 365 days. Internet and Wi fi facility is provided for users. OPAC provides details about books, journals and articles of subscribed journals. The digital library gives access to major e resources. The data bases like NLIST, JGATE, DELNET. The college has subscribed forIndiastat database and Knimbus Digital Library e-Book portal and National Digital Library of India are available for student referencing.All books are bar coded. The college has subscribed for Ouriginal (UrKund) for plagiarism check.

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Electronic resource Management package for e journals: D space and open source software is used to manage e resources .

INFLEBNET's N List is used to provide federated searching articles in multiple data bases.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-3-1_2021-22/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
6877	572

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **A. All four of the above**
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-3-4_2021-22/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

169.63455

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well established system systems and procedures for maintaining and utilizing the physical, academic and support facilities. The Hindi Vidya Prachar Samiti President/Secretary of the trust is the overall in charge of all the facilities. He coordinates with the Head of the Institution who in turn coordinates with the Vice Principals, Head of the Departments, Lab Assistants, Office and lab attendants, Librarian and Library assistants, peons. There are security personnel on duty round the clock in the campus who ensure safety and security in the premises. There are floor peons and CCTV are installed for surveillance. The infrastructure is maintained by a team of skilled personnel which includes carpenters, electrician, mason, construction workers, plumbers and painters who are available on the premises. The IQAC has initiated a system for maintaining a register for problems related to lights/fans/AC/projectors/computers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-4-2_2021-22/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

296

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

27

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://naac.rjcollege.edu.in/5-1-3_2021-22/
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

3148

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

58

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

754

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

20

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is the bridge that connects the students and administrators. The student council is formed as per the norms of University of Mumbai. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every activity of the

college. In the college development committee, the general secretary and Joint secretary are members. Similarly, the IQAC of the college has student representatives. There are two teacher mentors for the students council who facilitate the activities planned by the members of the students council. Students are important members of committees like Anti ragging, grievance committee etc. There are special activities planned by the student council for team building, fellowship, celebration of festivals and days like Raksha bandhan, saree day, traditional day. The student council appreciate the teachers in organising programs on occasion of teachers day. Student council members help in organisation and volunteering programs like academic prize distribution, degree certificate program, Gymkhana Day, Annual sports day to name a few. Students council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/5-3-2_2021-22/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

65

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni association has been formally registered. Our college shall be entering its diamond jubilee year and is proud of its illustrious alumni. There is a strong institutional loyalty. Our alumni bring their wards, siblings to pursue education from our

college. To recognise alumni college organises felicitation of illustrious alumni during the academic prize distribution program to increase the bonding with the alumni and provides a forum for sharing their experiences with the current students. There has not been any official fund-raising program organised to request for funds from alumni. Some of them have donated funds as endowment prizes to be given to meritorious students. Some alumni have also provided financial support to needy students by paying their fees. The past NCC cadets always join us in celebrating the Independence and Republic Days. They also go as escorts for the cycle expedition. The NSS and Rotaract alumni train the current batch in leadership. Alumni meets are organised by individual departments and they also invite their alumni for career guidance. Our alumni help in placement of students. In autonomy all subject Board of studies has representation from alumni who contribute effectively in curriculum reforms. The statutory bodies also have alumni representation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/5-4_2021-22/

5.4.2 - Alumni's financial contribution during the year

B. 10 Lakhs - 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The objectives of the higher education policies of the Nation is reflected clearly in our mission of providing education to all, by ensuring equity and access to education. Inculcating value system by ensuring academic excellence leading to character development.

Vision

To empower the students through focused learning and research

To foster a world of Joy through sharing and learning

To create and enhance teamwork and leadership qualities

To excel in interaction through the art of communication

To provide extension services to serve self and society

Mission

Knowledge is all Ambrosia

Academic excellence with character development

Enthusiasm is the propelling force behind our success

The top management is highly responsive, plans meticulously manner to utilize the resources optimally. The empowered team of Principal, Vice Principal's, IQAC members, teachers and supporting staff and students help in design and implementation of quality policy. Effective governance is ensured due to excellent communication and harmonious relationships at all levels. Feed back tools like meetings of the staff, Head's of the departments, and all committees including those which are statutory ensures free flow of information at all levels. All statutory bodies have faculty members representation as per UGC regulation which meet as per norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-1-1_2021-22/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The smooth functioning of the college is ensured by decentralization and participatory management. There are team of Vice Principals who are ably supported by staff. Participatory management and decentralization are ensured by the committees which carry out their work diligently. Members are empowered to take decisions as per rule. There are about 30 associations with teacher in charge and has student representatives. A vibrant IQAC

which meets on first Thursday of every month steers the Institution in proper direction. In short, the entire working of the institution is driven by the bench strength and leadership training imparted at every level. A case study of decentralization and participative management is the recent shift from on campus to off campus functioning during the Pandemic which took the entire world by surprise. The empowered committees met to chalk out the plan for smooth functioning of all the processes during lockdown. The examination committee met online to discuss how pending examination could be conducted online and training to be imparted for staff and students. Online mode of imparting knowledge became the new norm. Students were trained to conduct activities which were co and extracurricular. Smooth transition from face-to-face interaction was replaced by online mode.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-1-2_2021-22/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Our institutional strategic plan is available on the college website which gives a road map of progression of the institution in a time frame. The Pandemic in 2020 called for review of the perspective plan and revisiting the same. The importance of a Digi campus became a priority in the changing situation and also the demand for online content delivery and hybrid mode of teaching as a new normal. Training of teaching, supporting staff took a centre stage. Automation of services like admission, examinations, attendance, verification of students documents by employers were done on a priority basis. The IQAC ensured that the perspective plan which is clearly articulated is implemented effectively. Some of the highlights of the plan are empowering staff and students, starting of programs in view of increasing the employability of students, training in life skills which has been achieved by value added courses complimented by the co curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://naac.rjcollege.edu.in/6-2-1_2021-22/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram depicting the workflow is available on the college website. The college functions smoothly due to dissemination of information at all levels. There is a two way communication. The appointment of staff is as per the rules and regulations. All procedures are followed strictly. The service rules, policies are available on college website in addition hard copies are available as a ready reckoner. The Head of the Institution conducts orientation for new recruits and if there is a change in any policy he communicates it to all the stake holders. The Hindi Vidya Prachar Samiti , the managing trust of the college which has philanthropists and academicians as members. The Governing body is the apex body which has representation from management, society, alumni, staff and they meet to ensure that the college would progress to ensure quality in all its activities and contribute to nation development by empowering youth.

The Principal is the overall in charge of the academic, administrative activities of the college. He works closely with his team of Vice Principals, IQAC coordinators and heads of the department to plan proper functioning of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.rjcollege.edu.in/organogram/
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-2-2_2021-22/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The four pillars of our Institution are the teaching staff, non teaching staff, students and the management. A harmonious relationship has made us grow as a strong educational institution. Some of these welfare measures are listed below:

- Payment of registration fee and if need be travel for attending FDP, seminars and conferences
- Flexibility in time table for pursuing higher education like Ph.D
- Conducting regular capacity building training programs so as to enhance the skills of teaching and non teaching staff.
- Payment of salary for non teaching staff on first of every month even if salary grants are delayed.
- Payment of returnable festival advance during Diwali
- Celebration of annual Ganesh festival and Satyanarayan Pooja organised by non teaching staff.
- Uniform and washing allowance for class IV employees and the cloth quality selected by them
- Annual staff picnic sponsored by the management
- R J College employees welfare fund managed by the staff and establishment of a unit in the premises.
- Appointment of wards of non teaching staff in employment as and when vacancies arise
- Admission to wards of teaching and non teaching staff in various programs of the college
- Milk to the supporting staff of Chemistry Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-3-1_2021-22/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

24

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

There is a systematic procedure for internal and external financial audits. The monthly statement of accounts are placed before the college development committee (CDC) and managing committee which meet at least four times in a year. There is a statutory auditor. The audited statements of accounts and budget is duly approved and passed by the finance committee and governing body. The audited statement of accounts are submitted to the Joint Directors office (State Government) and the Accountant Generals office (Central government). The state and central government also audit the accounts once every three years. The institution follows all due procedures to ensure proper utilisation of funds and comply with all the necessary financial audits as per statutory norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-4-1_2021-22/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

10.00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Annual budget is prepared for optimal utilisation of financial resources. The college being an autonomous college the budget is duly approved and passed by the finance committee and the governing body. The major sources of institutional receipts are the salary grants from the State Government, the fees collected under various heads as prescribed by the University of Mumbai, the fees received from students of the self financing programs. In addition to this college got financial assistance from funding agencies like UGC Autonomy Grants, DBT Star Status, DBT Star College , major and minor research projects. All funds are utilised as per norms and utilisation certificates are submitted to the funding agencies. The Budget is prepared by the finance committee after considering the requirements of various departments, upgradation of facilities, learning resources, research centres and administrative office. The budget is approved by the Governing body. All purchases are made by following due procedure and as per suggestions of the purchase committee. Fund utilisation is properly monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-4-3_2021-22/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The monthly meetings of IQAC members has streamlined the process of institutionalising the quality assurance strategies and data collection IQAC reviews the teaching, learning evaluation process. Helps in proper documentation of activities conducted by various departments which helps in providing data as and when required by statutory bodies. Promotion of quality culture among staff and students by organising seminars, workshops, FDPs, capacity building sessions. Timely compliance of suggestions . The IQAC members discuss on implementation of quality initiatives in all services of the institution.

Two practices that have been institutionalized as a result of IQAC initiatives

1. Annual Academic and Administrative audit by external peer. Due to the highly motivated team of IQAC member for more than a decade an annual Academic and Administrative audit is conducted annually by external peer team comprising of Principals and IQAC coordinators. This has helped us in strengthening our quality initiatives.
2. Continuous improvement in all our activities by obtaining feed back from the stake holders, analyzing and taking action. This has helped us in taking quick corrective measures as and when required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-5-1_2021-22/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the college coordinates with all the departments and stake holders to ensure quality in every functioning of the institution. IQAC has discussion on the teaching learning process to ensure there is continuous improvement. The members of the staff are trained in thrust areas and to adopt techniques which are student centric.

1. Review of teaching learning process through analysis of feed back received from various stake holders. IQAC analyses the feed back received from students on teachers, which is

collected online analysed and communicated to teachers for necessary improvement. Self-appraisal forms also used as a tool for reviewing the teaching learning process. This year each department presented their best practice in teaching learning and evaluation the report of the same is available as additional information.

Review of teaching learning process through academic audit. An annual academic audit is conducted by inviting academicians as external peer members who provide their valuable suggestions for continuous improvement. Every teacher enthusiastically participates in the process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-5-2_2021-22/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution

A. Any 4 or all of the above

Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://naac.rjcollege.edu.in/wp-content/uploads/2023/02/IQAC-Report-2021-22-1.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is annual gender sensitisation report which compiles all the activities which are conducted every year by the college women development cell (CWDC), the Gender equity cell. An annual program is organised to recognise a gender champion. Programs are also organised by the extension units like NSS, NCC, DLLE and RJ Rotaract club. 24 hours security persons at the gate which includes a lady security during daytime. Electronic surveillance through CCTV cameras in premises and all floors, laboratories. The college has Anti-Ragging committee, Vigilance squad, Internal complaint committee (ICC) which has student representation. Awareness regarding the functioning of these committee is provided during orientation. Floor supporting staff are present at strategic location and the supervisory rounds by Principal, Vice Principals ensures safety and security. Emergency contact numbers are prominently displayed. Girl students have separate girls common room and washrooms safely located with lady attendants. Counseling is done through teacher mentors, authorities, and professional counselor. There is excellent rapport between the students and teachers. Our college has taken special efforts to encourage girl students coming from marginalized and highly conservative sections of the society. Talks are organized to sensitize students about cyber security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/7-1-1_2021-22/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste: Usage of paper is limited. All answer books are sent to factory for recycling and certificate is issued for the same. Usage of Plastics has been minimised by discontinuing the use of plastic cups, containers and no plastic bags. Online examination has reduced the usage of paper. Internal communications are online by way of whatsapp, bulk sms. The biotechnology department provides with a consortium for degrading the biodegradable waste to form compost. In Pandemic journals were replaced by submission of online records same has been retained due to which some departments have become totally paperless. The biodegradable waste is composted.

Liquid Waste: Green chemistry has reduced the amount of chemicals, hazardous chemicals have been replaced or reduced to microlitres. All taps are checked regularly for leakage and corrected wherever needed. The waste water is being recycled a step to promote water conservation. Gradually, wash basin taps are being replaced by sensor based taps.

E-waste mainly from computer laboratories and offices: The IT department played a proactive role in joining hands with a company which collects e waste and recycles it.

Students have been depositing the multi laminated plastics through the "SAFAI BANK" a unique initiative of the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our college is mini-India reflecting unity in diversity. All activities aim towards cultural, communal, regional, socio economic harmony. The mission statement voices our ethos of equality in all forms. The curriculum are also designed to inculcate value system among the students and it showcases the rich diversity of our Indian culture. Students learn to work in a

team. The human value cell conducts programs to create awareness among students how tolerance and harmony are the pillars of nation building. The importance of national and regional language are reflected in the Hindi divas and Marathi Bhasha Divas celebrations. Food festivals conducted by the departments also brings about the required togetherness by appreciating the diversity among us. As a mark of respect to the indigenous community departments celebrate the Indigenous day. Celebration of various festivals and days also helps in coming together as a family and sharing and caring for each other. There are empowered committees like anti-discrimination, women development cell, gender equity, minority committee to name a few which ensure that an inclusive environment prevails at all times.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our mission of achieving academic excellence through character building is achieved by sensitising our staff and students to the constitutional obligations and empowering them to be responsible citizens. The staff takes part in duties allotted by the election commission. To create awareness about the importance of your fundamental right Voters day is celebrated and students are registered in the electoral roll. As a responsible citizen payment of taxes is ensured by organising camps for making PAN cards for students and new recruits. The Constitution Day and birth anniversary of Dr Babasaheb Ambedkar are celebrated. A value-added course in human rights has been designed. A clean planet for the survival of all life forms is ensured by the various environmentally friendly practices in the college like plastic ban, 3R's in waste management, tree plantation etc. Our staff and students readily volunteer for performing their duties as a responsible citizen. In the Pandemic, college premises and student volunteers were made available for vaccination drives of public, distribution of commodities to affected people like the Mumbai dabbawallas, blood donation drives etc. The curriculum, co-curricular and extracurricular activities help in integrating the value system essential for a healthy society.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tributes to the National leaders by organising events on their birth and or death anniversaries. In addition, students organise events on major commemorative days. The new year begins 3rd January birth anniversary of Smt Savitribai Phule the first teacher a special program is held by felicitating a women social worker who then delivers a motivational speech. On 28th February National Science Day is celebrated as a tribute to Indian Scientist Shri CV Raman by organising special scientific talk. 26th January is celebrated as the Republic Day. On 14th April the birth anniversary of Shri Babasaheb Ambedkar is celebrated.

Independence Day is celebrated on 15th August by flag hoisting, parade by NCC cadets. The birth anniversaries of great leaders like Mahatma Gandhi has pledge, cleanliness drive. Teachers' day is celebrated by students class wise and by student council in the staff room to celebrate the birth anniversary of Former President Shri Sarvapalli Radhakrishna. The birth anniversary of our great former President Shri Abdul Kalam is celebrated as a day for Readers. International commemorative days like international women's day, Yoga Day, Earth Day, World Wetland Day, are also celebrated with great enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Plethora of co and extracurricular activities organized by the Associations and clubs for capacity building and skill enhancement of students for their holistic development

2. Enhancing students life skills by offering wide range of value-added certificate courses to promote interdisciplinary approach in view of NEP

File Description	Documents
Best practices in the Institutional website	https://www.rjcollege.edu.in/bestpractices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our Institution has been a dream come true of a visionary postman who as an individual established the Hindi Vidya Prachar Samiti before independence without any financial backing but with determination to provide education for all. Our mission statement of knowledge is ambrosia inspires all of us to be resilient. At Ramniranjan Jhunjhunwala college resilience is our way of life.

Locational disadvantage of being in a overcrowded space crunched has been overcome by providing world class education being imparted by illustrious faculty who are mentors for the student. Space crunch has been taken care by optimum utilisation of resources and sharing of resources. Reading room facilities are extended to outside students.

Curriculum has been revised to incorporate skills which empowers the learners to survive in a growing competitive world.

Science departments are supported by DBT under star college scheme. Promotion of research has enabled students to excel in research competitions.

This Pandemic brought a tsunami of hardships for our students. Our resilient students bounced back and have received accolades from society for their selfless help rendered as COVID warriors. We believe in nurturing our students to be resilient so that they work through every challenging life experience.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All departments had discussion on the existing syllabus and identified areas where revision was essential based on the feedback of various stake holders, the curriculum framed were outcome based. All curricula which have been developed have relevance to the local, regional, and global developmental needs. The programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs) are clearly reflected in the curricula. From the academic year 2021 all programs offer two credits of skill enhancement course at first year level gradually migrating from 120 to 132 credits for a UG program. All programs are geared to provide the students with the ability to apply knowledge. The post graduate programs provide with advanced skills along with a strong concept base learning. All programs aim at training students for progression, employability, and ability to function on multidisciplinary teams. Skill based courses have been embedded in the curriculum to increase student employability. Student outcomes include ability to communicate effectively. Understanding of professional and ethical responsibility, contribute meaningfully to the society. Course outcomes provides the requisite knowledge skills, problem solving acumen and decision-making skills. Wide range of value-added courses are offered to the students to enable them to function in a multidisciplinary manner.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://naac.rjcollege.edu.in/1-1-1_2021-22/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

12

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1246

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

56

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

41

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Online system of imparting information has reemphasised the need to sensitise our youth to various societal issues related to gender, professional ethics human values, concern for the well being of planet and contribution to the sustainable development goals. The cross-cutting issues are embedded in the core courses value added courses and electives. Foundation course is an interdisciplinary course which integrates environmental science, gender, climate change and human rights and is a compulsory course offered across faculty. There is a dedicated course on environmental studies. There are topics in various courses like green chemistry, waste management, environment impact analysis, phytoremediation, which address environmental issues and their mitigations. Students are encouraged to do projects on sustainability, reducing, reusing and recycling to ensure sustainable production and consumption. Business ethics, organisational behaviour addresses issues of professional ethics. Human values has been included as a component in foundation course to ensure that our learners contribute to the society by being responsible, ethical, sympathetic and empathetic human being. The course content in languages have topics related to gender, values, and environment. The co-curricular activities enrich the curriculum by addressing issues relevant to professional ethics, gender, human values, environment, sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

44

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4801

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1544

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above								
<table border="1"> <thead> <tr> <th data-bbox="97 353 531 421">File Description</th> <th data-bbox="531 353 1394 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 421 531 566">Provide the URL for stakeholders' feedback report</td> <td data-bbox="531 421 1394 566">https://naac.rjcollege.edu.in/1-4-1_2021-22</td> </tr> <tr> <td data-bbox="97 566 531 790">Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management</td> <td data-bbox="531 566 1394 790">View File</td> </tr> <tr> <td data-bbox="97 790 531 857">Any additional information</td> <td data-bbox="531 790 1394 857">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Provide the URL for stakeholders' feedback report	https://naac.rjcollege.edu.in/1-4-1_2021-22	Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File	Any additional information	No File Uploaded	
File Description	Documents								
Provide the URL for stakeholders' feedback report	https://naac.rjcollege.edu.in/1-4-1_2021-22								
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File								
Any additional information	No File Uploaded								
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website								
<table border="1"> <thead> <tr> <th data-bbox="97 1025 531 1093">File Description</th> <th data-bbox="531 1025 1394 1093">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1093 531 1238">Provide URL for stakeholders' feedback report</td> <td data-bbox="531 1093 1394 1238">https://naac.rjcollege.edu.in/1-4-1_2021-22</td> </tr> <tr> <td data-bbox="97 1238 531 1305">Any additional information</td> <td data-bbox="531 1238 1394 1305">View File</td> </tr> </tbody> </table>	File Description	Documents	Provide URL for stakeholders' feedback report	https://naac.rjcollege.edu.in/1-4-1_2021-22	Any additional information	View File			
File Description	Documents								
Provide URL for stakeholders' feedback report	https://naac.rjcollege.edu.in/1-4-1_2021-22								
Any additional information	View File								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment of Students									
2.1.1.1 - Number of students admitted (year-wise) during the year									
2762									
<table border="1"> <thead> <tr> <th data-bbox="97 1675 531 1742">File Description</th> <th data-bbox="531 1675 1394 1742">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1742 531 1809">Any additional information</td> <td data-bbox="531 1742 1394 1809">View File</td> </tr> <tr> <td data-bbox="97 1809 531 1910">Institutional data in prescribed format</td> <td data-bbox="531 1809 1394 1910">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)									

296

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Various techniques are applied to assess the students' learning levels. A self-analysis form is circulated to find the background of students since many come from vernacular medium. A multiple-choice question-based test is conducted for initial screening of the students to basically assess the learning levels. The teacher mentors use a multi-pronged approach to assess other abilities of the learner like application of knowledge, innovation, technical skills and accordingly there are special programmes for both slow and advanced learners. The bridge courses enable the slow learners to come at par with others, mock tests are conducted to build their confidence. Skill-oriented experiments are repeated. In addition, teachers take efforts to train them individually or in a group. Peer teaching has also helped the advance learners to help their classmates to understand better. The advance learners are provided with additional reading material, problems and are encouraged to take up self-learning courses offered by COURSERA, NPTEL and other online platforms. In addition, the institution also provides students with learning material and guides them to prepare and appear for competitive examinations. All students are encouraged to participate in all activities of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.rjcollege.edu.in/2-2-1_2021-22/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2022	6877	127

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

All teaching techniques employed are learner centric. Practical session was conducted for experiential learning as soon as the COVID protocols were relaxed. Students could do practical's individually enabling learners to develop skills of planning, organization, data analysis, interpretation, problem solving, troubleshooting to name a few. Students can avail of laboratory equipment's, computer laboratory for extended timings. Learner centric methods such as group work, role play, case studies, debates, seminars, presentations by students makes teaching learning more effective. All departments organized guest lectures by eminent personalities to expose students to industrial practices. Departments have WhatsApp groups and google class rooms for sharing of e resources, assignments, discussion forum for projects, video. Poster presentations, power point presentations, cartoons on relevant topics make teaching process interesting and student centric. Individual and or group projects enhances the ability of organization, planning, execution, communication skills and learning by doing. There are workshops for learners and teachers to appraise them of emerging areas like cyber security, ethical hacking, programming with Python, Artificial intelligence, climate change, IPR to name a few.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://naac.rjcollege.edu.in/2-3-1_2021-22/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All class rooms in the college are ICT enabled teachers use these tools to make the teaching learning process more effective. In 2021-2022 the Pandemic situation still prevailing major part of class room teaching was by online mode. All teachers effectively used the Zoom platform which was made available to individual class as per time table. The online lectures were downloaded and posted in the google class rooms which is the LMS used by the teacher. Some of the teachers have also started their own you tube channels enabling students to learn at their own pace. With the advent of technology being available on the computer teachers prefer recording their sessions on power point and make it available to the learners. In addition to these teachers post videos of relevant topics in the class room and discuss the same in their sessions. Students are encouraged to take up courses in NPTEL, COURSERA. Students of IT and Computer Science also do certification course available online. Teacher mentors also upgrade their technical skills as and when new technology is available for delivery of content. In Pandemic for students who had connectivity issues could learn by watching the videos and go through the e content posted in the google class room. To a limited extended teachers have experimented with other LMS like Canava, Edmundo, Moodle to name a few.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://naac.rjcollege.edu.in/2-3-2_2021-22/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

127

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared and displayed on the institutional website, which provides information on continuous evaluation, Diwali, Christmas breaks, holidays as notified by the state government. The year-end meeting of the Principal informs the teachers of the same. The Heads of the departments conduct a meeting to distribute the topics to be taught by the teacher accordingly a teaching plan is prepared by every teacher. Teachers also have a tentative plan for their departmental activities in accordance with the arrangement of terms and government holidays. The staff meeting on the first day of reopening helps in taking cognizance of the teaching plan and if any teacher needs any inputs in terms of learning resources and training for effective delivery of the curriculum. Each teacher maintains a teacher's diary to keep track of completion of syllabus, revision, remedial coaching, extra lectures. Practicals and continuous evaluation are planned for every week by in charges of each class. Schedule also includes departmental science fest, projects. Students also are well informed so they can plan their vacations. Since everything is planned teachers have prepared teaching plans to ensure proper delivery of content to the learners.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

127

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty /

DSc / DLitt during the year

44

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

23

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

In the Pandemic situation online mode of examination was used for student evaluation. Wherever possible various techniques have been employed in addition to the MCQs. Students were assessed on basis of presentations, case studies, project work, viva, quiz. Students came in the premises ensuring all safety measures to do practical's. Evaluation for the same was conducted in hybrid mode. Online evaluation included tools like data analysis, data interpretation, video making etc. The postgraduate students could come to the premises in limited number and perform practical's following all COVID protocols. For them the qualifying semester examinations have been conducted in the usual pattern of students appearing for examination in the premises to ensure that they return to normalcy. The Pandemic changed the entire dynamics of evaluation, and a continuous evaluation system was practiced across faculty to ensure students were not stressed and they had more opportunities for evaluation. The IT integration has brought in greater transparency, results could be declared within thirty days of completion of examinations, marked reduction in number of student grievances. Enterprise resource planning (ERP), mark sheets with robust internal security features to ensure there is no falsification. Printing of mark sheets and grade cards are done in house.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/2-5-3_2021-22/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The graduate and post graduate program outcomes have been displayed on the college website. Every department depending on the program they are offering has stated the programme specific outcome. The program outcomes for every course have been clearly stated. These are available on college website. The course outcome elaborates on the content of the course and the competencies a learner would acquire after successful completion of the course. Along with the course outcomes the learner outcomes are also described. Whenever the curriculum is revised and depending on the course content the course outcomes are revisited and revised after discussion with the members of the Board of studies and tabled in the Academic council and governing body meeting for their due approval. During the induction program students are made aware about the POs, PSOs and COs which are described and available on the college website. In addition, a hard copy of the same is available with every subject teacher to appraise the students about the expected outcome after completion of the course. The information on PSOs and COs helps students to make a choice on the course that he or she would like to pursue.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.rjcollege.edu.in/popsoco/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum when framing has been outcome based. Students are informed about the evaluation pattern. Departments after discussion decide techniques of evaluation depending upon what is being evaluated and what is expected as an outcome from the course. There is a rubric to assess the course attainment. The Continuous internal evaluation has a weightage of 40 % is flexible and gives freedom to the departments to use multiple tools for students assessment and evaluation. Semester end examination with a weightage of 60%. This academic year for all undergraduate programs were evaluated in an online manner and

the post graduate qualifying semester was in the regular mode. Project, presentations, seminars, field report, lab work have a structured framework for evaluation. Additional credits which are reflected in the grade card are awarded to students who successfully complete online courses, value added courses. Students are encouraged to participate in co and extra curricular , extension activities and sports for which extra credits are awarded. Feedback on curriculum provides the necessary input for continuous improvement. The course attainment of all programs are calculated as per UGC norms. The analysis of the course attainments are discussed, in the examination committee to identify areas of improvement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/2-6-2_2021-22/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2069

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://naac.rjcollege.edu.in/2-6-3_2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://naac.rjcollege.edu.in/2-7-1_2021-22/

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research facilities are regularly modernised as per the requirement. Training in usage of new instruments and software for data analysis are undertaken frequently for staff and students. There is a well-defined policy for promotion of research and the same is available on the college website. The vibrant research advisory committee meets regularly and discusses about programs to be organised for promotion of research and to develop an ethical research culture among staff and students. They also review the proposal of prospective Ph..D. students and take active part in selection and enrolment of Ph.D students at our research centres. The research advisory committee reviews the proposals received for seed money and facilitates in the progress of the project work. All requirements of the research students and staff in terms of consumable and academic resources are promptly taken care of on a priority basis. The staff and students are also encouraged to undergo training in centres of excellence in the country. Our college has nine research centres, and they are well equipped for all their requirements. To promote research special lectures on writing a good manuscript, ethics in research, IPR, writing of research proposals are regularly organised.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.rjcollege.edu.in/wp-content/uploads/2020/06/Policy_for_Promotion_of_Research_RJC.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the**

year (INR in lakhs)	
2.01	
File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File
3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year	
1	
File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded
3.2 - Resource Mobilization for Research	
3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	
34.61180	

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/3-2-2_2021-22/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

17

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

05

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

There are nine research centres with research supervisors for guiding students leading to a Ph D degree. The research advisory committee has created an ecosystem for innovation, creation, and transfer of knowledge by organising guest lectures, workshops. A unique initiative is Anusandhan to encourage multidisciplinary research. Project work is an integral part of all postgraduate programs these are mentored by faculty members. Undergraduate research work is encouraged by motivating students to take up mini projects and these are sponsored by the DBT Star College Scheme. Student present their work at different forums and participate in University Research festival "Avishkar". The college has established an incubation and entrepreneurship cell. The cell organises workshops, training, guest lectures to promote entrepreneurship. An annual event "Invotex" is organised by the cell. Awareness programs are conducted for intellectual property right. College also facilitates in filing of patents. Our alumni who are entrepreneurs are invited to share their expertise and provide guidance to our students to become entrepreneurs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/3-3-1_2021-22/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

26

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

47

File Description	Documents
URL to the research page on HEI website	https://www.rjcollege.edu.in/research/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

21

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.rjcollege.edu.in/3-4-4_2021-22/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

11

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

14

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.0531

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Wide range of extension activities for development of self and society is one of our vision. Our NSS, NCC, R J Rotaract club and DLLE volunteers contribute significantly to this vision. NSS volunteers organized community services in areas addressing health issues (COVID 19 precautions and prevention by vaccination, Thalassemia, infectious diseases, mental health, to name a few). Students also created awareness on saving the planet, say no to plastics, recycling of single use plastics through SAFAI BANK, paper bag making and distributing to vendors and requesting them not to use single use plastics. NSS students created awareness against drug abuse, motivate to donate skin, AIDS awareness, women empowerment, saving the girl child. An ongoing program with an impact at national level is eradication of Polio with the help of pulse polio by helping the BMC. Students of DLLE created awareness on status of women in society, Annapurna, Career projects The R J Rotaract club conducts wide range of community-based activities like visit to orphanage and sharing and caring with them, celebration of festivals with community to name a few. These activities has been appreciated by the society our Rotaract club bagged the 12th position and the best outstanding president crown.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/3-6-1_2021-22/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

68

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

163

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

868

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

15	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p>There are 40 well ventilated class rooms which are equipped with audio visual aids like LCD projector, screen, Wi fi, mike system, writing boards etc. The seating in the class room is made comfortable for the learners. The air conditioned seminar hall has lecture capturing facilities. The Science laboratories are spacious, well equipped with all safety norms in place. The instruments in the laboratories are well maintained and regularly upgraded. There are museums of fossils, carpology, crude drugs and preserved specimens for learning. The plant tissue culture lab and terrace garden educate students with lessons on conservation. As per the requirement of the curriculum new instruments in multiple sets are purchased. The common instrumentation facility houses sophisticated instruments which are under annual maintenance contract. There are nine computer laboratories exclusively for students housing computers. There is a studio with modern recording facilities. In addition all departments have computers for staff and students for preparation of contents. The departments are also equipped with audio visual aids for simulation of practicals and for virtual dissections. All learners can access the classrooms and laboratories. The availability of lifts and ramps with human assistance ensures an inclusive atmosphere. The college office provides quick student service.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-1-1_2021-22/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Holistic development of student is ensured by providing the ambience and facilities for cultural, physical activities. In addition to the air-conditioned seminar hall (742 sq ft) there are two shared auditoriums, the MPSS Hall 175 seats (1791.23 sq ft) and Baijnath Saboo hall 600 seats (4771.26 sq ft) for conducting various seminars, conferences and cultural events. A small music room equipped with musical instrument is available for training student by the music teacher. All auditoriums are equipped with audio visual aids. There is booking facility available for staff and students ensuring optimum utilisation of all the facilities and are accessible to everyone. Students are encouraged to participate in physical activities yoga mats are available and yoga classes are conducted by the college. The airconditioned well equipped gymnasium is available to staff and students, a trainer is available. The college gymkhana has facility for indoor games like chess, carrom, table tennis. The quadrangle a shared facility is used for volleyball, boxing, Taekwondo, badminton, fencing. For outdoor team games like basketball, cricket, kabaddi, Kho Kho grounds are hired. To provide proper training in these games coaches are hired. The consumables for the indoor and outdoor games are replenished.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-1-2_2021-22/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

179.34217

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library is fully automated and is well stocked. In addition to the central library all departments have departmental library for easy access to books and journals to the students. The reading room facility is made available to girls and boys and to outside our college students 365 days. Internet and Wi fi facility is provided for users. OPAC provides details about books, journals and articles of subscribed journals. The digital library gives access to major e resources. The data bases like NLIST, JGATE, DELNET. The college has subscribed forIndiastat database and Knimbus Digital Library e-Book portal and National Digital Library of India are available for student referencing.All books are bar coded. The college has subscribed for Ouriginal (UrKund) for plagiarism check.

The following tools are deployed to provide maximum access

Software: SOUL software for library automation

Electronic resource Management package for e journals: D space and open source software is used to manage e resources .

INFLEBNET's N List is used to provide federated searching articles in multiple data bases.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-2-1_2021-22/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

8.29089

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

87

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Central Library is fully automated and is well stocked. In addition to the central library all departments have departmental library for easy access to books and journals to the students. The reading room facility is made available to girls and boys and to outside our college students 365 days. Internet and Wi fi facility is provided for users. OPAC provides details about books, journals and articles of subscribed journals. The digital library gives access to major e resources. The data bases like NLIST, JGATE, DELNET. The college has subscribed forIndiastat database and Knimbus Digital Library e-Book portal and National Digital Library of India are available for student referencing.All books are bar coded. The college has subscribed for Ouriginal (UrKund) for plagiarism check.

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Electronic resource Management package for e journals: D space and open source software is used to manage e resources .

INFLEBNET's N List is used to provide federated searching articles in multiple data bases.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-3-1_2021-22/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
6877	572

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-3-4_2021-22/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****169.63455**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well established system systems and procedures for maintaining and utilizing the physical, academic and support facilities. The Hindi Vidya Prachar Samiti President/Secretary of the trust is the overall in charge of all the facilities. He coordinates with the Head of the Institution who in turn coordinates with the Vice Principals, Head of the Departments, Lab Assistants, Office and lab attendants, Librarian and Library assistants, peons. There are security personnel on duty round the clock in the campus who ensure safety and security in the premises. There are floor peons and CCTV are installed for surveillance. The infrastructure is maintained by a team of skilled personnel which includes carpenters, electrician, mason, construction workers, plumbers and painters who are available on the premises. The IQAC has initiated a system for maintaining a register for problems related to lights/fans/AC/projectors/computers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/4-4-2_2021-22/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

296

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

27

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://naac.rjcollege.edu.in/5-1-3_2021-22/
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

3148

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

58

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

754	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
20	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
8	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution	
<p>The Student Council is the bridge that connects the students and administrators. The student council is formed as per the norms of University of Mumbai. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every</p>	

activity of the college. In the college development committee, the general secretary and Joint secretary are members. Similarly, the IQAC of the college has student representatives. There are two teacher mentors for the students council who facilitate the activities planned by the members of the students council. Students are important members of committees like Anti ragging, grievance committee etc. There are special activities planned by the student council for team building, fellowship, celebration of festivals and days like Raksha bandhan, saree day, traditional day. The student council appreciate the teachers in organising programs on occasion of teachers day. Student council members help in organisation and volunteering programs like academic prize distribution, degree certificate program, Gymkhana Day, Annual sports day to name a few. Students council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/5-3-2_2021-22/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

65

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni association has been formally registered. Our college shall be entering its diamond jubilee year and is proud of its illustrious alumni. There is a strong institutional

loyalty. Our alumni bring their wards, siblings to pursue education from our college. To recognise alumni college organises felicitation of illustrious alumni during the academic prize distribution program to increase the bonding with the alumni and provides a forum for sharing their experiences with the current students. There has not been any official fund-raising program organised to request for funds from alumni. Some of them have donated funds as endowment prizes to be given to meritorious students. Some alumni have also provided financial support to needy students by paying their fees. The past NCC cadets always join us in celebrating the Independence and Republic Days. They also go as escorts for the cycle expedition. The NSS and Rotaract alumni train the current batch in leadership. Alumni meets are organised by individual departments and they also invite their alumni for career guidance. Our alumni help in placement of students. In autonomy all subject Board of studies has representation from alumni who contribute effectively in curriculum reforms. The statutory bodies also have alumni representation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/5-4_2021-22 /

5.4.2 - Alumni's financial contribution during the year

B. 10 Lakhs - 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The objectives of the higher education policies of the Nation is reflected clearly in our mission of providing education to all, by ensuring equity and access to education. Inculcating value system by ensuring academic excellence leading to character development.

Vision

To empower the students through focused learning and research

To foster a world of Joy through sharing and learning

To create and enhance teamwork and leadership qualities

To excel in interaction through the art of communication

To provide extension services to serve self and society

Mission

Knowledge is all Ambrosia

Academic excellence with character development

Enthusiasm is the propelling force behind our success

The top management is highly responsive, plans meticulously manner to utilize the resources optimally. The empowered team of Principal, Vice Principal's, IQAC members, teachers and supporting staff and students help in design and implementation of quality policy. Effective governance is ensured due to excellent communication and harmonious relationships at all levels. Feed back tools like meetings of the staff, Head's of the departments, and all committees including those which are statutory ensures free flow of information at all levels. All statutory bodies have faculty members representation as per UGC regulation which meet as per norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-1-1_2021-22/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The smooth functioning of the college is ensured by decentralization and participatory management. There are team of Vice Principals who are ably supported by staff.

Participatory management and decentralization are ensured by the committees which carry out their work diligently. Members are empowered to take decisions as per rule. There are about 30 associations with teacher in charge and has student representatives. A vibrant IQAC which meets on first Thursday of every month steers the Institution in proper direction. In short, the entire working of the institution is driven by the bench strength and leadership training imparted at every level. A case study of decentralization and participative management is the recent shift from on campus to off campus functioning during the Pandemic which took the entire world by surprise. The empowered committees met to chalk out the plan for smooth functioning of all the processes during lockdown. The examination committee met online to discuss how pending examination could be conducted online and training to be imparted for staff and students. Online mode of imparting knowledge became the new norm. Students were trained to conduct activities which were co and extracurricular. Smooth transition from face-to-face interaction was replaced by online mode.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-1-2_2021-22/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Our institutional strategic plan is available on the college website which gives a road map of progression of the institution in a time frame. The Pandemic in 2020 called for review of the perspective plan and revisiting the same. The importance of a Digi campus became a priority in the changing situation and also the demand for online content delivery and hybrid mode of teaching as a new normal. Training of teaching, supporting staff took a centre stage. Automation of services like admission, examinations, attendance, verification of students documents by employers were done on a priority basis.

The IQAC ensured that the perspective plan which is clearly articulated is implemented effectively. Some of the highlights of the plan are empowering staff and students, starting of programs in view of increasing the employability of students, training in life skills which has been achieved by value added courses complimented by the co curricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://naac.rjcollege.edu.in/6-2-1_2021-22/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organogram depicting the workflow is available on the college website. The college functions smoothly due to dissemination of information at all levels. There is a two way communication. The appointment of staff is as per the rules and regulations. All procedures are followed strictly. The service rules, policies are available on college website in addition hard copies are available as a ready reckoner. The Head of the Institution conducts orientation for new recruits and if there is a change in any policy he communicates it to all the stake holders. The Hindi Vidya Prachar Samiti , the managing trust of the college which has philanthropists and academicians as members. The Governing body is the apex body which has representation from management, society, alumni, staff and they meet to ensure that the college would progress to ensure quality in all its activities and contribute to nation development by empowering youth.

The Principal is the overall in charge of the academic, administrative activities of the college. He works closely with his team of Vice Principals, IQAC coordinators and heads of the department to plan proper functioning of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.rjcollege.edu.in/organogram/
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-2-2_2021-22/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The four pillars of our Institution are the teaching staff, non teaching staff, students and the management. A harmonious relationship has made us grow as a strong educational institution. Some of these welfare measures are listed below:

- Payment of registration fee and if need be travel for attending FDP, seminars and conferences
- Flexibility in time table for pursuing higher education like Ph.D
- Conducting regular capacity building training programs so as to enhance the skills of teaching and non teaching staff.
- Payment of salary for non teaching staff on first of every month even if salary grants are delayed.
- Payment of returnable festival advance during Diwali

- Celebration of annual Ganesh festival and Satyanarayan Pooja organised by non teaching staff.
- Uniform and washing allowance for class IV employees and the cloth quality selected by them
- Annual staff picnic sponsored by the management
- R J College employees welfare fund managed by the staff and establishment of a unit in the premises.
- Appointment of wards of non teaching staff in employment as and when vacancies arise
- Admission to wards of teaching and non teaching staff in various programs of the college
- Milk to the supporting staff of Chemistry Department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-3-1_2021-22/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

24

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

There is a systematic procedure for internal and external financial audits. The monthly statement of accounts are placed before the college development committee (CDC) and managing committee which meet at least four times in a year. There is a statutory auditor. The audited statements of accounts and budget is duly approved and passed by the finance committee and governing body. The audited statement of accounts are submitted to the Joint Directors office (State Government) and the Accountant Generals office (Central government). The state and central government also audit the accounts once every three years. The institution follows all due procedures to ensure proper utilisation of funds and comply with all the necessary financial audits as per statutory norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-4-1_2021-22/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

10.00

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Annual budget is prepared for optimal utilisation of financial resources. The college being an autonomous college the budget is duly approved and passed by the finance committee and the governing body. The major sources of institutional receipts are the salary grants from the State Government, the fees collected under various heads as prescribed by the University of Mumbai, the fees received from students of the self financing programs. In addition to this college got financial assistance from funding agencies like UGC Autonomy Grants, DBT Star Status, DBT Star College , major and minor research projects. All funds are utilised as per norms and utilisation certificates are submitted to the funding agencies. The Budget is prepared by the finance committee after considering the requirements of various departments, upgradation of facilities, learning resources, research centres and administrative office. The budget is approved by the Governing body. All purchases are made by following due procedure and as per suggestions of the purchase committee. Fund utilisation is properly monitored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/6-4-3_2021-22/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The monthly meetings of IQAC members has streamlined the process of institutionalising the quality assurance strategies and data collection IQAC reviews the teaching, learning evaluation process. Helps in proper documentation of activities conducted by various departments which helps in providing data as and when required by statutory bodies. Promotion of quality culture among staff and students by organising seminars, workshops, FDPs, capacity building sessions. Timely compliance of suggestions . The IQAC members discuss on implementation of quality initiatives in all services of the institution.

Two practices that have been institutionalized as a result of IQAC initiatives

1. Annual Academic and Administrative audit by external peer. Due to the highly motivated team of IQAC member for more than a decade an annual Academic and Administrative audit is conducted annually by external peer team comprising of Principals and IQAC coordinators. This has helped us in strengthening our quality initiatives.
2. Continuous improvement in all our activities by obtaining feed back from the stake holders, analyzing and taking action. This has helped us in taking quick corrective measures as and when required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-5-1_2021-22/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the college coordinates with all the departments and stake holders to ensure quality in every functioning of the institution. IQAC has discussion on the teaching learning process to ensure there is continuous improvement. The members of the staff are trained in thrust areas and to adopt techniques which are student centric.

1. Review of teaching learning process through analysis of feed back received from various stake holders. IQAC analyses the feed back received from students on teachers, which is collected online analysed and communicated to teachers for necessary improvement. Self-appraisal forms also used as a tool for reviewing the teaching learning process. This year each department presented their best practice in teaching learning and evaluation the report of the same is available as additional information.

Review of teaching learning process through academic audit. An annual academic audit is conducted by inviting academicians as external peer members who provide their valuable suggestions for continuous improvement. Every teacher enthusiastically participates in the process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://naac.rjcollege.edu.in/6-5-2_2021-22/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and

A. Any 4 or all of the above

used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://naac.rjcollege.edu.in/wp-content/uploads/2023/02/IQAC-Report-2021-22-1.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is annual gender sensitisation report which compiles all the activities which are conducted every year by the college women development cell (CWDC), the Gender equity cell. An annual program is organised to recognise a gender champion. Programs are also organised by the extension units like NSS, NCC, DLLE and RJ Rotaract club. 24 hours security persons at the gate which includes a lady security during daytime. Electronic surveillance through CCTV cameras in premises and all floors, laboratories. The college has Anti-Ragging committee, Vigilance squad, Internal complaint committee (ICC) which has student representation. Awareness regarding the functioning of these committee is provided during orientation. Floor supporting staff are present at strategic location and the supervisory rounds by Principal, Vice Principals ensures safety and security. Emergency contact numbers are prominently displayed. Girl students have separate girls common room and washrooms safely located with lady attendants. Counseling is done through teacher mentors, authorities, and professional counselor. There is excellent rapport between the students and teachers. Our college has taken special efforts to encourage

girl students coming from marginalized and highly conservative sections of the society. Talks are organized to sensitize students about cyber security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://naac.rjcollege.edu.in/7-1-1_2021-22/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste: Usage of paper is limited. All answer books are sent to factory for recycling and certificate is issued for the same. Usage of Plastics has been minimised by discontinuing the use of plastic cups, containers and no plastic bags. Online examination has reduced the usage of paper. Internal communications are online by way of whatsapp, bulk sms. The biotechnology department provides with a consortium for degrading the biodegradable waste to form compost. In Pandemic journals were replaced by submission of online records same has been retained due to which some departments have become totally paperless. The biodegradable waste is composted.

Liquid Waste: Green chemistry has reduced the amount of chemicals, hazardous chemicals have been replaced or reduced to microlitres. All taps are checked regularly for leakage and corrected wherever needed. The waste water is being recycled a step to promote water conservation. Gradually, wash basin taps are being replaced by sensor based taps.

E-waste mainly from computer laboratories and offices: The IT department played a proactive role in joining hands with a company which collects e waste and recycles it.

Students have been depositing the multi laminated plastics through the "SAFAI BANK" a unique initiative of the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4. Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	A. Any 4 or all of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our college is mini-India reflecting unity in diversity. All activities aim towards cultural, communal, regional, socio economic harmony. The mission statement voices our ethos of equality in all forms. The curriculum are also designed to inculcate value system among the students and it showcases the rich diversity of our Indian culture. Students learn to work in a team. The human value cell conducts programs to create awareness among students how tolerance and harmony are the pillars of nation building. The importance of national and regional language are reflected in the Hindi divas and Marathi Bhasha Divas celebrations. Food festivals conducted by the departments also brings about the required togetherness by appreciating the diversity among us. As a mark of respect to the indigenous community departments celebrate the Indigenous day. Celebration of various festivals and days also helps in coming together as a family and sharing and caring for each other. There are empowered committees like anti-discrimination, women development cell, gender equity, minority committee to name a few which ensure that an inclusive environment prevails at all times.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>Our mission of achieving academic excellence through character building is achieved by sensitising our staff and students to the constitutional obligations and empowering them to be responsible citizens. The staff takes part in duties allotted by the election commission. To create awareness about the importance of your fundamental right Voters day is celebrated and students are registered in the electoral roll. As a responsible citizen payment of taxes is ensured by organising camps for making PAN cards for students and new recruits. The Constitution Day and birth anniversary of Dr Babasaheb Ambedkar are celebrated. A value-added course in human rights has been designed. A clean planet for the survival of all life forms is ensured by the various environmentally friendly practices in the college like plastic ban, 3R's in waste management, tree plantation etc. Our staff and students readily volunteer for performing their duties as a responsible citizen. In the Pandemic, college premises and student volunteers were made available for vaccination drives of public, distribution of commodities to affected people like the Mumbai dabbawallas, blood donation drives etc. The curriculum, co-curricular and extracurricular activities help in integrating the value system essential for a healthy society.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded
7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of	A. All of the above

Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tributes to the National leaders by organising events on their birth and or death anniversaries. In addition, students organise events on major commemorative days. The new year begins 3rd January birth anniversary of Smt Savitribai Phule the first teacher a special program is held by felicitating a women social worker who then delivers a motivational speech. On 28th February National Science Day is celebrated as a tribute to Indian Scientist Shri CV Raman by organising special scientific talk. 26th January is celebrated as the Republic Day. On 14th April the birth anniversary of Shri Babasaheb Ambedkar is celebrated. Independence Day is celebrated on 15th August by flag hoisting, parade by NCC cadets. The birth anniversaries of great leaders like Mahatma Gandhi has pledge, cleanliness drive. Teachers' day is celebrated by students class wise and by student council in the staff room to celebrate the birth anniversary of Former President Shri Sarvapalli Radhakrishna. The birth anniversary of our great former President Shri Abdul Kalam is celebrated as a day for Readers. International commemorative days like international women's day, Yoga Day, Earth Day, World Wetland Day, are also celebrated with great enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Plethora of co and extracurricular activities organized by the Associations and clubs for capacity building and skill enhancement of students for their holistic development

2. Enhancing students life skills by offering wide range of value-added certificate courses to promote interdisciplinary approach in view of NEP

File Description	Documents
Best practices in the Institutional website	https://www.rjcollege.edu.in/bestpractices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our Institution has been a dream come true of a visionary postman who as an individual established the Hindi Vidya Prachar Samiti before independence without any financial backing but with determination to provide education for all. Our mission statement of knowledge is ambrosia inspires all of us to be resilient. At Ramniranjan Jhunjhunwala college resilience is our way of life.

Locational disadvantage of being in a overcrowded space crunched has been overcome by providing world class education

being imparted by illustrious faculty who are mentors for the student. Space crunch has been taken care by optimum utilisation of resources and sharing of resources. Reading room facilities are extended to outside students.

Curriculum has been revised to incorporate skills which empowers the learners to survive in a growing competitive world.

Science departments are supported by DBT under star college scheme. Promotion of research has enabled students to excel in research competitions.

This Pandemic brought a tsunami of hardships for our students. Our resilient students bounced back and have received accolades from society for their selfless help rendered as COVID warriors. We believe in nurturing our students to be resilient so that they work through every challenging life experience.

File Description	Documents
Appropriate link in the institutional website	https://naac.rjcollege.edu.in/7-3-1_2021-22/
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. With laboratory equipment and facilities not used much due to the lockdown need to upgrade some of them and also maintain them through annual maintenance.
2. To offer electives in all programs at the second year level giving an opportunity for student to make a choice based on their capabilities and interest
3. Plan for implementation of NEP. Training of teaching and non teaching staff.
4. Prepare content, infrastructure for offering programs in online mode as per new UGC guidelines
5. Automation of services to fulfill the dream of DIGI Campus. Make all processes self driven rather than individual driven
6. To involve more students in community services or community related projects.
7. To engage alumni more effectively
8. Concerted efforts to promote student internship
9. To encourage teachers to develop robust e content in

various subjects so that in blended teaching.

10. Training of faculty and students for developing writing skills leading to quality publication