



Hindi Vidya Prachar Samiti'
Ramniranjan Jhunjhunwala College
of Arts, Science and Commerce
(Autonomous College)

Affiliated to
UNIVERSITY OF MUMBAI

Syllabus for S.Y.B.A.
Program: B.A. Political Science
Program Code: RJAUPOL
(CBCS: 2018-2019)

Hindi Vidya Prachar Samiti's Ramniranjan Jhunjhunwala College of Arts, Science & Commerce
S.Y.B.A Political Science Syllabus Semester II & III

| Paper No | Paper Name | Semester | Course Nomenclature | Course Code | Credits |
|-----------------|------------------------------|-----------------|--|--------------------|----------------|
| II | Political Theory | III | Principles and Concepts of Political Theory | RJAUPOL301 | 3 |
| | | IV | Political Values and Ideologies | RJAUPOL401 | 3 |
| III | Public Administration | III | Public Administration | RJAUPOL302 | 3 |
| | | IV | Indian Administration | RJAUPOL402 | 3 |

SYBA Political Science

Paper II: Political Theory

Semester III: Principles and Concepts of Political Theory

Semester IV: Political Values and Ideologies

Course Outcomes:

1. The aim of this paper is to introduce students to some of the fundamental values and ideas about political theory. It will help them to develop conceptual clarity and critical thinking about how the discipline of politics functions.
2. The paper will explain approaches to theory, meaning of state, power, political ideals, values and ideologies.

Learning Outcomes:

1. The student will develop foundational knowledge of the discipline of politics.
2. It will help them to resolve practical dilemma arising in political and mundane life.

Paper II: Political Theory

Semester III

Course Nomenclature: Principles and Concepts of Political Theory

Course Code: RJAUPOL301

| | Lectures |
|--|-----------------|
| Unit 1 - Introduction to Political Theory | 12 |
| 1.1 Definition and Scope of Political Theory | |
| 1.2 Approaches: Traditional and Contemporary | |
| Unit 2 – Power and Legitimacy | 11 |
| 2.1 Power: Meaning and Dimensions | |
| 2.2 Legitimacy: Meaning and Function | |
| Unit 3 –State | 11 |
| 3.1 Meaning and Nature of State | |
| 3.2 Theories of State | |
| Unit 4: Civil Society | 11 |
| 4.1 Approaches to Civil Society | |
| 4.2 Civil Society in Contemporary times | |

Paper II: Political Theory

Semester IV

Course Nomenclature: Political Values and Ideologies

Course Code: RJAUPOL401

| | Lectures |
|--|-----------------|
| Unit1 – Rights and Liberty | 12 |
| 1.1 Rights: Nature and Classification | |
| 1.2 Liberty: Positive and Negative | |
| Unit 2 – Justice and Equality | 11 |
| 2.1 Procedural and Social Justice | |
| 2.2 Equality and its Dimension | |
| Unit 3 – Democracy | 11 |
| 3.1 Models of Democracy | |
| 3.2 Representation and Public Interest | |
| Unit 4 – Political Ideologies | 11 |
| 4.1 Nationalism | |
| 4.2 Feminism | |

Reading List

- Bellamy, Richard and Mason, Andrew, *Political Concepts*, Manchester University Press, Manchester, 2003.
- Bhargava, Rajeev, *What is Political Theory and Why Do We Need it?*, Oxford University Press, New Delhi, 2010.
- Birch, Anthony, *The Concepts and Theories of Modern Democracy*, (3rd edn.), Routledge, London, 2007.
- Bird, Colin, *An Introduction to Political Philosophy*, Cambridge University Press, Cambridge, 2006.
- Blakeley, Georgina and Bryson, Valerie (eds.), *Contemporary Political Concepts A Critical Introduction*, Pluto Press, London, 2012.
- Campbell, Tom D., *Justice*, Third Edition, Palgrave Macmillan, New York, 2010.
- Cunningham, Frank, *Theories of Democracy A critical introduction*, Routledge, London, 2002.
- Dryzek, John S., Honig, Bonnie, and Phillips, Anne (Ed.), *The Oxford Handbook of Political Theory*, Oxford University Press, Oxford, 2008.
- Dryzek, John, Honig, Bonnie and Phillips, Anne (eds.), *The Oxford Handbook of Political Theory*, Oxford University Press, Oxford, 2006.
- Gaus, Gerald and Kukathas, Chandran (eds.), *Handbook of Political Theory*, Sage, London, 2004.
- Goodin, Robert and Klingemann, Hans-Dieter (eds.), *A New Handbook of Political Science*, Oxford University Press, Oxford, 1998.
- Hay, Colin, Lister, Michael and Marsh, David (eds.), *The State Theories and Issues*, Palgrave Macmillan, 2006.
- Held, David, *Political Theory and the Modern State: Essays on State, Power, and Democracy*, Polity Press, Cambridge, 1989.
- Heywood, Andrew, *Political Ideologies An Introduction*, (5th edn), Palgrave Macmillan, New York, 2012.
- Heywood, Andrew, *Political Theory An Introduction*, (3th edn), Palgrave Macmillan, New York, 2004.

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McKinnon, Catriona (Ed.), *Issues in Political Theory*, Oxford University Press, Oxford, 2012.

Rehmann, Jan, *Theories of Ideology The Powers of Alienation and Subjection*, Brill, Leiden, 2013.

Shorten, Andrew, *Contemporary Political Theory*, Palgrave Macmillan, London, 2016

SYBA Political Science

Paper III: Public Administration

Semester III: Public Administration

Semester IV: Indian Administration

Course Outcomes:

1. To help students understand what administration in general and public administration in particular is.
2. Make students familiar with the finer details of public administration.

Learning Outcomes:

1. Students will be able to identify the difference between private and public administration.
2. Students will comprehend and analyze what governance is at the national and state level.

Paper III: Public Administration

Semester III

Course Nomenclature: Public Administration

Course Code: RJAUPOL302

| | Lectures |
|--|-----------------|
| Unit I: Introduction to Public Administration | 12 |
| 1. Meaning, Scope and Significance | |
| 2. Evolution of Public Administration as a discipline & New Public Management | |
| Unit II: Theories of Administration | 11 |
| 1. Scientific Management Theory – F. W. Taylor & Human Relations Theory – Elton Mayo | |
| 2. Bureaucratic Theory – Max Weber | |
| Unit III: Basic Principles and Theories of Organization | 11 |
| 1. Hierarchy, Delegation, Centralization & Decentralization | |
| 2. Motivation Theories – Maslow, McGregor | |
| Unit IV: Contemporary Techniques and Practices in Administration | 11 |
| 1. Good Governance and E Governance | |
| 2. Introduction to Public Policy and Social Policy | |

Paper III: Public Administration

Semester IV

Course Nomenclature: Indian Administration

Course Code: RJAUPOL402

| | Lectures |
|--|-----------------|
| Unit I: Introduction to Indian Administration | 12 |
| <ol style="list-style-type: none">1. Evolution and Constitutional Context & Salient Features of Indian Administration2. District Administration since Independence: Changing role of District Collector | |
| Unit II: Personnel Administration | 11 |
| <ol style="list-style-type: none">1. Recruitment: All India Services, Central Services, State Services & Public Service Commission: UPSC, Maharashtra Public Service Commission2. Training: All India Services, Central Services, State Services(Maharashtra) | |
| Unit III: Financial Administration | 11 |
| <ol style="list-style-type: none">1. Budgetary Process2. Parliamentary Committees: Public Accounts Committee, Estimates Committee, Committee on Public Undertakings & Comptroller and Auditor General | |
| Unit IV: Contemporary Issues in Indian Administration | 11 |
| <ol style="list-style-type: none">1. Corruption: Causes and Remedies – Anti-Corruption Law, Anti-Corruption Bureau, Central Vigilance Commission, Lokpal & Lokayukta2. Citizens and Administration – RTI & Citizens' Charter | |

Suggested Reference Books in English

Alka Dhameja (ed.) Contemporary Debates in Public Administration, PHI, New Delhi, 2003.

Arora, Ramesh (ed.), Public Administration, Aalekh Publishers.

Avasthi, A. and Maheshwari, S. Public Administration, Lakshmi Narain Agarwal.

Basu, Rumki, 2005, Public Administration: Concepts and Theories, Sterling, New Delhi.

Berman, Evan M., (ed.), Encyclopaedia of Public Administration and Public Policy (Second Edition), CRC Press, 2007.

Bhattacharya, Mohit (RPA), Restructuring Public Administration, Jawahar Publishers and Distributors, New Delhi.

Bhattacharya, Mohit, New Horizons of Public Administration, Jawahar Publications, New Delhi.

Chakrabarty, Bidyut, and Bhattacharya, Mohit (ed.), Public Administration a Reader, Oxford University Press, New Delhi.

D. Ravindra Prasad, V. S. Prasad, P. Satyaarayana (ed.); Administrative Thinkers, Sterling Publishers Pvt. Ltd., New Delhi, 1989.

Dahiya, Sewa Singh and Singh, Ravindra, An Introduction to Public Policy, Sanjay Prakashan.

Jain, R. B., Public Administration in India: 21st Century Challenges for Good Governance, Deep and Deep Publication, New Delhi, 2002.

Laxmikant M., Public Administration, Tata McGraw Hill, New Delhi, 2011.

Maheshwari, Shriram (AT), Administrative Theory An Introduction, Macmillan India Ltd., New Delhi.

Mishra, Sweta (ed.), Citizen-centric Public Systems, Pearson, Delhi, 2012.

Noorjahan, Bava, Public Administration in the 21st Century, Kanishka Publishers, New Delhi, 2010.

Robbins, Stephen, Organizational Behaviour, PHI, New Delhi.

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S. R. Maheshwari: Administrative Thinkers; Macmillan India Ltd, New Delhi, 1998.

Sahni, Pardeep and Vayunadan, Etakula, Administrative Theory, PHI, New Delhi, 2010.

Sharma, M. P., and Sadana, B. L., Public Administration in Theory and Practice, Kitab Mahal.

Vishnoo, Bhagwan and Vidya, Bhushan, Public Administrative, S. Chand, New Delhi, 2010.

Scheme of Examination for Paper II & III

1. Each semester consists of two internal tests followed by a semester end examination.
2. Internals will be of 20 marks each. It will be based on multiple choice questions/ project/ presentation/report writing/field visits/internships/exhibitions/etc.
3. The semester end exam will be of 60 marks.
4. The semester end exam question paper pattern will consist of four questions along with internal choice. Each question will carry 15 marks.
5. The question paper will cover the entire syllabus for the said semester.

Question Paper Pattern

NB. 1. All questions are compulsory.

2. Each question has internal options.
3. Figures to the right indicate marks.

| | |
|---|----|
| 1. Full length question (from Unit I) | 15 |
| Or | |
| 1. Full length question (from Unit I) | 15 |
| 2. Full length question (from Unit II) | 15 |
| Or | |
| 2. Full length question (from Unit II) | 15 |
| 3. Full length question (from Unit III) | 15 |
| Or | |
| 3. Full length question (from Unit III) | 15 |
| Or | |
| 4. Full length question (from Unit IV) | 15 |
| Or | |
| 4. Full length question (from Unit IV) | 15 |