

Hindi Vidya Prachar Samiti's  
**R. J. College of Arts, Science & Commerce**

**Minutes of the Meeting of the Governing Council**

**14<sup>th</sup> September, 2019**

Minutes of the meeting of the Governing council of RJ College of Arts, Science and Commerce (Autonomous) was held on 14<sup>th</sup> September, 2019 at 11.00.

A meeting of the members of Governing council of RJ College of Arts, Science and Commerce (Autonomous) also known as Hindi Vidya Prachar Samiti's Ramniranjan Jhunjhunwala College of Arts, Science and Commerce (Autonomous) affiliated to University of Mumbai was held on 14 September, 2019 at 11.00 am following members were present

- Dr Rajendra Singh (chairperson for the meeting)
- Dr Vibha Surana (University nominee)
- Prof.Dr Namita Dawda (UGC nominee)
- Dr.Himanshu Dawda (senior teacher of the college)
- Shri Rajdeep Singh (Member)
- Shri Chandra Mohan (Member)
- Dr Seema Ratnapakhi (Teacher of the college IQAC Coordinator)
- Principal Dr Usha Mukundan (Ex-officer member)
- Leave of absence
- Shri BeniPrasad Singhi
- Shri Suresh Chandra Upadhyay
- Dr S K Upadhyay

The following business was then transacted.

1. Minutes of the second meeting of the Governing council held on 16 April, 2019 were read and confirmed.

Resolution 1: The minutes were read and confirmed.

2. The Usha Mukundan (Ex-officer member) presented a detailed progress report of the college under autonomy for the academic year 2018-2019 as per NAAC criteria. She also appraised the members of the steps taken to ensure quality in education transparency and decentralized administration concern for all-inclusive education and learner centric activities the reforms made in teaching learning evaluation curriculum design by involving industry partners. She appraised the members about the funding received

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from ISRO to faculty members from department of physics. DBT star college schema to Dept of Biotechnology, Statistics, Maths, IT and Computer Science. The very prestigious DBT star status award to department of Botany, Zoology, Chemistry and physics to strengthen teaching and research for UG Students overall championship in Avishkan research festival in Arts, Humanities and fine Arts. Gold medal to teacher at university level. Filing of 4 patents for natural products wide range of extension activities representation of our student in sports at national level. All members appreciated the progress of the college. They were also appraised of the work to be done under "PARMARSH" sanctioned by UGC to mentor at least 5 non accredited college.

3. The audited statement of account for the year ended 2018-2019 passed by the statutory bodies of the college was presented for approval.

Resolution 2: All the members unanimously approved the audited statement of account for the year ended 2018-2019.

4. To consider and approve the budget for the academic year 2019-2020 the same was presented to the members.

Resolution 3: The members unanimously passed the budget for the year 2019-2020.

5. The minutes of the Academic of the third meeting held on 7 August, 2019 was presented to the members for their approval.

Resolution 4: The member unanimously approved the minutes of the academic councils held on 7/8/2019.

6. The members were appraised of the recommendation made by the members of BOS in various subjects and approved by the members of the Academic council.

Resolution 5: The members appreciated the efforts taken by the various boards of studies to make the syllabus learning outcome based and also taking into consideration the societal needs.

7. Report on the new program started from the year 2019-2020.the members were appraised of the introduction of the undergraduate program Bcom Accounting and Finance (BAF) from the academic year

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2019-2020 with an intake capacity of 60 and two PG programs Mcom in Business management intake capacity of 60 and Msc. Analytical chemistry with an intake capacity of 20. All courses are on self-finance basis. All courses have received good response and students have given positive feedback on the implementation of the program.

Resolution 7: The members appreciated that the college is taking the correct steps to implement courses which are need based and with increased employability of the students. They unanimously passed the report.

8. To approve the new program of study leading to the degrees recommended by the academic council.
- 8.1. The board in information Technology held on 11 July, 2019 recommended starting of new Msc program in Msc Data Science and Artificial Intelligence. The members unanimously approved that RJ College of Arts, Science and Commerce (Autonomous) must start the Msc program in Data Science and Artificial Intelligence on a self finance basis with an intake capacity of 40 from the academic year 2020-2021. The BOS recommended the Syllabus and forwarded the same to the academic council along with the eligibility criteria and fee structure. The members of the academic council in its meeting held 7 August, 2019 passed the resolution of unanimously approving the proposal to start the Msc program in Data Science and Artificial Intelligence from the academic year 2020-2021 with an intake capacity of 40 on a self finance basis.

The members of the Governing council noted that AI and Data Science are both need of the day in a growing economy.'

Resolution 8.1: The members of the Governing council unanimously approved and passed the resolution stating that RJ College of Arts, Science and Commerce (Autonomous) start the new PG program Msc. Data Science and Artificial Intelligence from the academic year 2020-2021 with an intake capacity of 40 on a self finance basis.

8.2 The board of studies in Botany in its meeting held on 4 July, 2019 recommended the starting of new program Msc Environment science and Disaster management from the academic year 2020-2021 with an intake capacity of 40 on a self finance basis. The proposal was forwarded to the members of the academic council for their consideration.

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The members of the academic council in its meeting held 7 August ,2019 passed the resolution of unanimously approved the academic year 2020-2021 with an intake capacity of 40 on a self finance basic.

Resolution 8.2: the members of the governing council unanimously approved and passed the resolution stating that RJ College of Arts, Science and Commerce (Autonomous) start new PG program Msc Environment Science and Disaster management from the academic year 2020-2021 with an intake capacity of 40 on a self finance basic.

9. The work done by the internal quality assurance cell of the college was presented the members were informed about the examination audits, academic and administrative audit carried out for the college. Suggestion from these audits until be compiled.

The members appreciated the efforts of IQAC and said that automation is essential for timely documentation of data.

Any other matter with the permission of the chain.

1. The Principal informed the member that the new finance officer has taken change at the University of Mumbai. Hence the meeting of the finance committee is scheduled for 21/9/2019. A standing committee has been constituted to nominate names of members to fill in positions in various statutory bodies. These are as follows:

Members of standing committee

- Dr Rajendra Singh
- Dr.Himanshu Dawda
- Principal Dr Usha Mukundan
- Shri Ajit Limaye

New members to fill in the vacancies.

A. Academic council.

- a. Ms Sunita Maratt in place of Ms Leeta Mathur
- b. Dr C M Mishra in place of Dr Seema R

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c. Dr Seema Ratnaparkhi(chairperson BOS chemistry )in place of Ms P T Singh  
superannuation.

B. Finance Committee

a. Dr Vilasini Patkar member finance committee in place of Ms P T Singh.

2. Amendment in arrangement of terms 2019-2020.

- First term-10/6/2019 to 24/10/2019
- Second term – 11/11/2019 to 2/5/2020
- Midterm break -3/9/2019 to 7/9/2019
- Diwali vacation-25/10/2019 to 9/11/2019
- Christmas break-26/12/2019 to 1/1/2020

**Dr. Usha Mukundan**  
*Ex-officer Member, Governing Council*

**Dr. Rajendra Singh**  
*Chairperson, Governing Council*