

Hindi Vidya Prachar Samiti's  
**R. J. College of Arts, Science & Commerce**

**Minutes of the Meeting of the Governing Council**

**4<sup>th</sup> December, 2018**

Minutes of the meeting of the Governing council of RJ College of Arts, Science and Commerce (Autonomous) also known as Hindi Vidya Prachar Samiti's Ramniranjan Jhunjhunwala College, held on 4 December, 2018 at 11.00 am.

A meeting of the Governing council of RJ College Arts, Science and Commerce (Autonomous) was convened on 4 December, 2018 at 11.00 am following members were present

- Dr Rajendra Singh (Chairperson for the meeting)
- Dr S K Upadhyay (Management)
- Dr Vibha Surana (University nominee)
- Prof.Dr Namita Dawda (Teacher of the college)
- Dr Seema Ratnapakhi (Teacher of the college IQAC Coordinator)
- Principal Dr Usha Mukundan (Ex-officer member)
- Leave of absence Shri BeniPrasad Singhi
- Shri Suresh Chandra Upadhyay
- Shri Rajdeep Singh
- Shri Chandra Mohan

The following business was then transacted.

The Principal welcomed all the members and requested them for inputs so as to enable the Institution to excel in all spheres and enhance the quality of education by the way of suggestions.

1. The audited statement of account for the year ending 31 March, 2018 i.e. 2017-2018 passed by the various statement bodies of the college and the finance Committee was presented to the members of the Governing Council.

Resolution 1: all the members unanimously approved the audited statement of accounts.

2. The annual budget for the year 2018-2019 was presented to the members. Budget for UGC assistance under autonomy was tabled.

Resolution 2: The annual budget for the year 2018-2019 was approved and passed unanimously. Proposed budget for UGC assistance passed.

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3. The budget of the RJ College of Arts, Science and Commerce (Autonomous) for the year 2019-2020 which is projected and passed by the Finance Committee of the Autonomous College was presented.

Resolution 3. The committee passed the resolution to adopt the new fee structure from 2019-2020 and same be informed to the students by way of website, prospectus and budget for 2019-2020 was passed unanimously and was approved unanimously.

4. The member were presented with all the minutes of board of studies of various programs and courses and the minutes of Academic council and all the resolutions passed by the academic council.

Resolution 4. The members were pleased to know the syllabus revision in all courses UG, PG, & PG Diploma as well as Certificate and Diploma Skill enhancement courses. The examination reforms which have been implemented under autonomy. All the Resolutions passed by the Academic council were unanimously approved and passed by the member of the Governing Council.

Any other matter with the permission of the chain.

The Principal informed the member that the finance committee has suggested to apply to UGC for grant under autonomous status for up gradation of lab, classroom, FDP for teachers support staff, guest faculty etc. she has appraised the members about the vibrant IQAC and how the entire college has a quality conscious working atmosphere. The governing council members were informed that our college will be submitting the IQAC to NAAC in this month followed by submission of SSR to NAAC as per revised guideline for autonomous college.

There being no other matter the meeting ended with vote of thanks to the chains.

**Dr. Usha Mukundan**  
Ex-officer Member, Governing Council

**Dr. Rajendra Singh**  
Chairperson, Governing Council